



**Florida Veterans Hall of Fame Council Meeting
Tallahassee, FL 32399
June 28, 2016**

Type of meeting: Regularly scheduled meeting to discuss and vote on the Class of 2016.

Date: June 28 from 9:30 a.m. to 2:00 p.m. EST.

Location: House Office Building Room 28, The Capitol, 402 South Monroe Street, Tallahassee, FL, 32399 or by teleconference call at 1-888-670-3535, Participant Passcode of 7425294993#.

Meeting Attendees:

FDVA: Glenn Sutphin, Interim Executive Director; Lt. Col. Al Carter, Deputy Executive Director; Jessica Kraynak, Legislative & Cabinet Affairs Director; Chuck Faircloth, General Counsel.

Council Members: Council Chair SGM Ray Quinn, Dr. James Harrell (called-in), Representative Jimmie T. Smith, Lt. Col. Chris Hart (called-in), Representative Larry Metz, Lt. Col. Marlene Carter, RADM Adrian Jackson (called-in).

A **regularly scheduled** meeting of the Florida Veterans Hall of Fame Council is being held on June 28, 2016 from 9:30 a.m. to 2:00 p.m. in House Office Building 28 at the Capitol, 402 South Monroe Street, Tallahassee, FL, 32399.

The Chairman introduces the members of the council and introduces guests.

The Chairman recognizes Glenn Sutphin with respect to his appointment to the Interim Executive Director position.

The Chairman recognizes that Florida National Guardsmen are now considered for nomination into the Florida Veterans Hall of Fame.

Previous meeting minutes are reviewed.

A vote to accept meeting minutes for October 7, 2015 is moved for approval, seconded and the council voted unanimously to accept the minutes.

The Chairman calls on Chuck Faircloth to discuss the memorandum with regard to grace periods for filing of Hall of Fame application documents.

The Council discusses grace periods and documentation required for Hall of Fame application.

The Council votes to adopt the grace periods and documentation required for Hall of Fame application. Motion is moved and seconded with no discussion and voted unanimously by the council.

The Chairman calls on Chuck Faircloth to discuss scoring criteria, rubric and General Counsel memorandums.

The Council discusses scoring criteria and delineation of standards for ranking Florida Veterans Hall of Fame nominees.

Lt. Col. Marlene Carter poses question suggesting guidelines be defined on our webpage for ease in discerning what is required of all FVHOF applicants. Chuck Faircloth suggests a short paragraph for each scoring criteria. Lt. Col. Marlene' Carter advocates the guidelines be defined on our webpage prior to the next FVHOF nominations.

The Council discusses the Hall of Fame nominees. Chairman requests for public comment on the list of the current Florida Veterans Hall of Fame nominees.

Mr. John Greer advocates for Mr. Gates.

Mr. Jeff Harvey advocates for Mr. Karl.

The Chairman states that he does not have Mr. Karl's name on his spreadsheet.

Jessica Kraynak gives Mr. Harvey her contact information so she can look at the packet.

Recess is taken at 10:37a.m. to collect scores, add totals and rank the top 20 nominees.

The meeting reconvenes at 12:32 p.m.

The Council discusses the scores of the top 20 ranked nominees for consideration in to the 2016 Florida Veterans Hall of Fame.

The Chairman calls on Chuck Faircloth to amend an earlier statement regarding guidelines and acceptance of a DD 214 and FNG Form 22. The proper form title is "NGB Form 22" and the change will be made throughout the Florida Veterans Hall of Fame guidelines.

The Council discusses the nomination of Colonel Washington Sanchez. The Council votes to waive rule of Col. Sanchez being on a board in favor of his nomination. Motion is moved and seconded with further discussion by the council.

The Council discusses possible amendment of score cards regarding Colonel Washington Sanchez.

The Chairman calls for a 10-minute break to make administrative changes and advises Council Members to address any scoring issues prior to breaking for recess.

Recess is taken at 12:45p.m. The meeting reconvenes at 1:00p.m.

The Chairman advises Mr. Jeff Harvey, that Mr. Karl's nomination will be considered in today's voting.

The Chairman calls on Jessica Kraynak to present the final scores for the top 20 ranked nominees for the 2016 Florida Veterans Hall of Fame.

The Council discusses the nominees and whether there should be a “top 10” or “top 11”. The Council moves to votes to have “top 11” nominees.

The Chairman requests for public comment on votes to have “top 11” nominees.

Mr. Jeff Harvey makes a public comment regarding the scoring criteria and the streamlining of the nomination process in the future.

The Council votes to have “top 11” nominees. Motion is carried, moved and seconded with further discussion by the council.

The Chairman calls on Jessica Kraynak to audit scoring and ranking of nominees.

Jessica Kraynak states that the staff is auditing nominations to confirm the top 11 and to ensure all numbers are accurate. She further states that the top selection will be confirmed by Florida Veterans Hall of Fame Council. Once confirmed, the Chair will submit a recommendation memo to the Florida Department of Veterans' Affairs, who will then present the recommendation to the Governor and Cabinet for approval in the August 2, August 30 or possibly the September Cabinet meeting.

The Chairman thanks Jessica Kraynak for her hard work and advises Council Members that if there are any changes or recommendations for the next agenda, to make the suggestions now.

Chuck Faircloth states that he and RADM Adrian Jackson will work together to review and possibly re-write guidelines.

The Council discusses providing formatting guides, examples and a possible workshop in a future meeting on revising guidelines.

The Chairman states that a workshop will be held to bring proposed changes.

Lt. Col. Al Carter discusses streamlining process of allowing exceptions to avoid further scrutiny in the future.

The Chairman agrees with Lt. Col. Al Carter’s suggestions and asks the Council if there is further business. The Chairman calls on Representative Larry Metz.

Representative Larry Metz states that his commission for this appointment ends on June 30 and what an honor and a privilege it has been to serve on the Council.

The Chairman and the Council thank Representative Larry Metz for this service.

The Chairman asks the Council if there is further business.

Dr. James Harrell states that he wanted to thank the staff this year. Lt. Col. Chris Hart echoes the same sentiment and additionally thanks Jessica Kraynak for all her hard work.

Les Muma (on phone) advocates for Mr. Gates and thanks the Council for their work and the work of the program.

The Chairman thanks Mr. Muma for his comment and asks the Council if there is further comments or business.

The Chairman motions to adjourn. Motion is carried, moved and seconded with no discussion and voted unanimously by the council.

The meeting adjourned at 1:39 p.m.

Minutes prepared by:

Lillian Dupree

Paralegal, FDVA

Florida Veterans' Hall of Fame Liaison